

COLLEGE OF LIBERAL ARTS AND HUMAN SCIENCES
Virginia Polytechnic Institute and State University
Independent Study and Undergraduate Research (IS/UR) Request Form
(X974, X994)

STUDENT INFORMATION	COURSE INFORMATION
1) Name:	1) Department
2) Student #:	2) Course #: CRN#:
3) E-Mail Address:	3) Term/Year:
4) Major:	4) Instructor:
5) Other Major if Double Major:	5) Date Request Submitted
6) College:	6) Credit Hours: P/F A/F
7) Total Hours Passed	7) Title of Proposed Study (limit to 21 characters)
8) Overall GPA ¹	8) Does student satisfy departmental standards for IS or UR? Yes No
9) In Major GPA ² :	
10) Previously completed: _____ hours of IS and _____ hours of UR	
11) Use of this course for: Free elective: _____ Dept/College: _____ Required: _____ Substitution for Department: _____ Course Number ² _____	
12) Total hours this term including this course ³ :	

¹Student must meet the GPA of his /her College and of the department offering the course for approval.

²Substitution form must be submitted if IS/UR is to be used for a required course.

³Overload request form must be submitted if enrollment in this course constitutes an overload.

ATTACH ADDITIONAL INFORMATION AS NEEDED

Provide a description of the study, objectives, materials and methods, justification and method of evaluation. Use additional sheets if necessary

STUDENT WILL BE REGISTERED IN THE COURSE BY THE ACADEMIC DEAN OF HIS/HER MAJOR (FIRST MAJOR IF STUDENT IS A DOUBLE MAJOR) IF THE STUDENT MEETS REQUIREMENTS AND DEADLINES ESTABLISHED BY THE COLLEGE OF THE STUDENT

APPROVALS:

Student _____
Instructor _____
Advisor _____
Dept. Head of Instructor _____
Academic Dean of Instructor _____
Academic Dean of Student _____

To ensure efficient processing and attribution to the department offering the course, this form should be completed and submitted for approval prior to the end of classes of the preceding term but no later than the 10th day of classes in the term in which the class is taken.